

Preliminary Portrait Commission Contract

This is a preliminary contract between the "client" _____ located at:

Street: _____ City: _____

State: _____ Zip: _____ Phone: _____

And Vennie Beeler the "Artist". The final contract, to be completed by the end of the photo session, will replace and supersede this contract.

Client wishes to commission the artist to create an artistic portrait of: _____ the "subject". By entering this contract the client acknowledges that they have reviewed other portraits of the artist and is familiar with the artist style and wishes to have a fine art portrait of the subject completed by the artist in oils, acrylics, or watercolor. Examples of the artist work can be seen on the Internet at kyartists.com or venniebeelerportraitartist.com.

It is understood that specifications of the commission may change after detail discussion prior to the photo session. These changes will be reflected in the final contract. Purpose of this preliminary contract is to define the scope of the work and responsibility of each party prior to execution of the final contract.

Client: _____

Subject: _____

Medium: Oil _____ Acrylic _____ Watercolor _____

Brief Description: Head _____, Bust _____, Three Quarter _____, Full _____

Back Ground: Minimal _____, Detail _____, if detail explain:

Additional Subjects define: _____

Initial size estimate: _____ Price: \$ _____ plus travel and shipping if required. Price does not include framing. This is an initial estimate of the cost of the portrait based on the current description of the work. Final cost and description of

work will be completed at the photo session along with the final contract.

Client has made a non-refundable deposit of \$100 to secure a position on the waiting list. Based on the current schedule a photo session may be scheduled on or about ___/___/___ and subject to change for the convenience of either party.

Portrait Procedure

Although a portrait can be accomplished through a series of photos and a general knowledge of a person when there is no other alternative -

A portrait is more than just capturing a likeness of a person's physical features. A portrait is a unique blend of one's physical appearance and inward personality captured by the artist's response to the individual.

An initial meeting, generally at the client's location, is scheduled to:

- Meeting the client/subject
- Seeing where the portrait will hang
- Complete final contract
- First photo session
- Initial contract payment

Meeting and getting to know the subject prior to the photo session allows the artist to become familiar with the gestures and mannerisms of the subject. This allows the artist to capture not only the outward features of the subject but to also capture their inner personality.

If possible it is best if the location that the portrait will hang can be seen and photographed. This can affect background, color, and key of the painting. This is not required in order to do the portrait but is always preferred.

The final contract defining the commission and price are completed prior to scheduling the first photo session, generally later the same day.

The photo session generally takes two to three hours. Many photos are taken reflecting different poses and lighting conditions. Photos are used by the artist as reference material during the painting of the portrait. No single photo is used to compose the final portrait. Photos remain the property of the artist.

Initial 1/3 payment is made at the completion of the photo session plus any travel expenses.

After the artist has reviewed the photos and after discussion with the client a final pose and general design of portrait are agreed to and the preliminary sketch is started. After the preliminary sketch is completed the client reviews it. After the drawing has been

approved and the second 1/3 payment is made the final painting is started. All sketches and preliminary drawings and paintings remain the property of the artist.

The final painting is usually completed within three months after it is started. Upon completion it is reviewed by the client and delivered to them upon approval. Final payment is made at this time including any travel and or shipping expenses.

Portrait Fees

Fees are only for the original artwork and do not include copyrights or reproduction rights, which remain with the artist. Portraits are generally near life size thus pose and how much of the figure is shown will determine the size and price of the painting. Portraits are done in either oils, acrylics, or watercolors depending on the preference of the client.

Portraits generally have a neutral background. Elaborate backgrounds, additional figures, and pets are available at additional cost.

Copyright Issues

Clarification of Artist rights as protected by the Federal Copyright Act of 1976 and the Federal Visual Rights Act of 1991.

Purchase of a copyrighted artwork does not transfer the copyrights. The copyright to reproduce the works in copies, to produce derivative work based on the copyrighted image, and distribute copies is retained by the Artist. Any transfer of this copyright must be in writing expressly identifying what rights are being sold and for what purpose.

Works of art cannot be modified without the permission of the artist. Works cannot be distributed, mutilated or modified in any way that would prejudice the reputation of the Artist.

Client _____

Signature: _____

Date: _____

Contract Date: _____

Artist: Vennie Beeler

Signature: _____

Date: _____